

**Committee Name: Sustainability and Climate Planning**

Date: 2/5/2016

Time: 2:00 pm

Facilitators/Location/Chair: Joe Nugent, Karen Groppi, Room SAC West 214

<b>Attendees:</b>	Karen, Joe, Robert, Nicole, Fritz, Lorinda, Ana Lucia, Elizabeth, Jay
<b>Guests:</b>	

Topic, Info/Action	Topic Lead	Time on topic	Discussion	Action Items and Timeline	Primary Effectiveness Link
Approval Agenda <b>Action</b>		5 Min	<ul style="list-style-type: none"> <li>To be added during the meeting Topics for Today</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	None
Approval Minutes <b>Action</b>		5 Min	<ul style="list-style-type: none"> <li>Review &amp; approve <a href="#">minutes from 12/11/15 meeting</a></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	None
<b>Info</b>		10	<b>Introductions</b>	<ul style="list-style-type: none"> <li><i>What is your heart connection to Sustainability?</i></li> </ul>	Institutional Effectiveness
<b>Info/Action</b>		30 Min	<ul style="list-style-type: none"> <li>Visioning for the Semester</li> <li>Earth Week (4/18-22)</li> <li>Solar PV</li> <li>P2F grant</li> <li><a href="#">This Way to Sustainability Conference Chico</a></li> <li><a href="#">CHESC</a> (summer)</li> <li>MBRCAC Government Subcommittee Meetings</li> <li>Bond Update</li> </ul>	<ul style="list-style-type: none"> <li><i>Sustainability Club needs to get chartered. They need an advisor. To get an advisor they need a consistent meeting time and place. Nicole, Elizabeth &amp; Karen signed the advisor paperwork.</i></li> <li><i>Vision: Sustainability Office. Getting a space to call home. Discussed the idea of club holding meetings in designated STEM center room to establish a "Sustainability Office "locale.</i></li> <li><i>Running out of projects that meet Prop 39 criteria. Looking into solar as an option. Criteria specifies 1.1:1 ratio for Savings to cost. Solar using prop 39 funds would be scaled down to use say 2 years of P39 for around \$500,000.</i></li> <li><i>Create sign advertising energy saving projects that have happened since a certain date? Can we use sustainable materials? Temporary for Earth Week.</i></li> </ul>	Institutional Effectiveness

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			<ul style="list-style-type: none"> <li>• Strategic Growth Council</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Earth Week – Is the club up for committing to activities and at what level? Jay says he is up for two events. Have P2F machine out at quad.</i></li> <li>• <i>This Way to Sustainability Conference in Chico, March 24-25. If we get a contingent of students signed up and funded, Karen will check out a van and serve as advisor.</i></li> <li>• <i>P2F Grant – NOAA has two tracks: education and outreach; and debris removal. Debris removal program is currently focused on large items like beached boats and fishing gear. Need to clean up draft grant to focus on education and outreach. Strengthen connection with Hawaii Wildlife Fund and Homer. Wants very strong evaluation component (NC). Work with PRO (Terrance) to develop evaluation tool. Elizabeth &amp; Nicole are working on it.</i></li> <li>• <i>CHESC in Fullerton this summer. Karen cannot attend this one. Someone else?</i></li> <li>• <i>MBRCAC – Cabrillo is a signatory. Nobody from Cabrillo is attending the meetings. When they meet will determine who can attend. Next meeting is 4/21, 2pm, Castroville. Robert will attempt to attend.</i></li> <li>• <i>Strategic Growth Council: Robert is exploring grant for vanpool to Watsonville center</i></li> </ul>	
<b>Action</b>	Karen	10 Min	<ul style="list-style-type: none"> <li>• ACUPCC Report</li> <li>• Make plan for completion of Sustainability Plan</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Due May 2016</i></li> <li>• <i>Karen would like to unveil the Sustainability Plan to the College during Earth Week and get college feedback/ideas. Need to develop outline of plan, then determine if any pieces can be given to students as extra credit assignments. Add section on student ideas (i.e.: assign students to research sustainability ideas for Cabrillo, propose one or two, and create a proposal).</i></li> <li>• <i>Next meeting for Sustainability Plan is 2pm, 2/19.</i></li> </ul>	Institutional Effectiveness

Topic, Info/Action	Topic Lead	Time on topic	Discussion	Action Items and Timeline	Primary Effectiveness Lin
Action			Action Items	<ul style="list-style-type: none"> <li>• Jay: Charter Club and set meeting times &amp; place(will talk to Sue about room in STEM Center)</li> <li>• Elizabeth &amp; Nicole: P2F grant</li> <li>• Robert: Attend MBARCC Meeting &amp; Strategic Growth Grant</li> <li>• Karen: Gather materials and organize info for Sustainability Plan meeting.</li> <li>• ??? :Robert, Jay, Joe? Explore possibility of hauling P2F machine into the quad for Earth week.</li> <li>• Anyone: Make signs or posters pointing out Cabrillo Energy or Sustainability projects.</li> <li>•</li> </ul>	
Agenda Building & Summary Take-away Info		5 Min	<ul style="list-style-type: none"> <li>• Next meeting : March 11, 2:00 pm SAC W 214</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	None

Parking Lot:						

Information Requested	
1.	<i>To be added during the meeting</i>
2.	
3.	
4.	

**Meeting Summary or Take Away:**

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1.	<i>To be added during the meeting</i>
2.	
3.	
4.	

<b>Effectiveness Links</b>	
1.	Mission Statement and Core 4 Competencies (Communication, Critical Thinking, Global Awareness, Personal and Professional Responsibility)
2.	Student Success
3.	Institutional Effectiveness
4.	Board Goals
5.	Education Master Plan
6.	Facilities Plan
7.	Technology Plan
8.	Program Plans
9.	Student Equity Plan