

Committee Name: Sustainability and Climate Planning

Date: 2/20/2015

Time: 1:00 pm

Facilitators/Location/Chair: Joe Nugent, Karen Groppi, Room SAC West 214

Attendees:	Joe J, Joe N, Karen G, Nicole C, Kenny M, Jay R, Russell H, Rex R, Gage D, Steve H
Guests:	Michael R, Lorinda M

Topic, Info/Action	Topic Lead	Time on topic	Discussion	Action Items and Timeline	Primary Effectiveness Link
Approval of Agenda Action		5 Min	<ul style="list-style-type: none"> To be added during the meeting 	<ul style="list-style-type: none"> 	None
Approval of Minutes Action		5 Min	<ul style="list-style-type: none"> Review & approve minutes from 12/11/14 meeting 	<ul style="list-style-type: none"> Approved. All in favor 	None
Info	Michael Robins	10 Min	<ul style="list-style-type: none"> Paper @ Cabrillo – upgrade photocopiers to include more pdf scanning. Need help promoting concept of using digital documents in classrooms. Without advertising this concept, already reduced instructional duplication costs by 50%. Vendor could provide free training to increase use of pdf scanning. 	<ul style="list-style-type: none"> <i>Proposal: Produce YouTube video to 1) advertise concept, 2) teach how to use machine. FPPO? IT?</i> <i>Request: have laminated set of instructions posted next to each machine.</i> 	Institutional Effectiveness
Action	Steve Hardin	15 Min	<ul style="list-style-type: none"> Green Business Certification – long-term process; comprehensive application and data collection; Soquel High School is part of the program. Re-certification in three years. Santa Cruz County requirements less stringent than City of Santa Cruz. County pays for program. 	<ul style="list-style-type: none"> <i>Request sending a recommendation to FPC – Steve to develop outline/informational item and send to Joe.</i> 	

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Action	Steve Hardin	5 Min	<ul style="list-style-type: none"> Composting – it would be nice to return composting with new food vendor. 	<ul style="list-style-type: none"> 	
Info	Joe	20 Min	<ul style="list-style-type: none"> Discuss Solar PV progress with SEED/Optony http://www.solarroadmap.com/regional-initiatives/seed2/ Feasibility study. Develop plan. Second meter might be necessary (\$80K), but energy savings should cover expense. Alternative: Clyde Murley works with Community College League of California to help institutions get solar. Charges a fee to cover his cost. 	<ul style="list-style-type: none"> Karen has received MOU from SEED/Optony – will forward to Joe and Michael for review. Russell to help Joe and Clyde have direct conversation. Discussion for financing options for next agenda: Foundation, CEC No-Interest Loans, Donations, other. 	Institutional Effectiveness
	Nicole	5 Min	MBRCAC Government Subcommittee Meeting – Ross Clark sits on committee, invited Nicole to attend as Cabrillo representative- is teaching during next meeting. Karen can attend spring meeting.	<ul style="list-style-type: none"> <i>Karen to forward meeting details email to Joe and Joe for their possible attendance.</i> 	
Info/Input	Karen	3 Min	New Green Steps Web Site	<ul style="list-style-type: none"> <i>Input on site and needed modifications</i> 	Student Success
Info	Karen	2 Min	<ul style="list-style-type: none"> ACUPCC Emissions Report Update Extension received. 2 students, Diego and Jacob, are working on redrafting the narrative and compiling carbon calculations. 	<ul style="list-style-type: none"> <i>Due May 10 2015</i> 	Institutional Effectiveness

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Agenda Building & Summary Take-away Info		5 Min	<ul style="list-style-type: none"> • Earth Week – April 20-24 • Solar project financing discussion 	•	None

Parking Lot:						

Information Requested	
1.	<i>To be added during the meeting</i>
2.	
3.	
4.	

Meeting Summary or Take Away:	
1.	<i>To be added during the meeting</i>
2.	
3.	
4.	

Effectiveness Links

1.	Mission Statement and Core 4 Competencies (Communication, Critical Thinking, Global Awareness, Personal and Professional Responsibility)
2.	Student Success
3.	Institutional Effectiveness
4.	Board Goals
5.	Education Master Plan
6.	Facilities Plan
7.	Technology Plan
8.	Program Plans
9.	Student Equity Plan