

**Committee Name: Sustainability and Climate Planning Committee**

Date: 3/20/2015

Time: 1:00 pm

Facilitators/Location/Chair: Joe Nugent & Karen Groppi SAC West 214

<b>Attendees:</b>	
<b>Guests:</b>	

Topic, Info/Action	Topic Lead	Time on topic	Discussion	Action Items and Timeline	Primary Effectiveness Link
Introductions and Approval of Agenda <b>Action</b>		3 Min	<ul style="list-style-type: none"> <li>To be added during the meeting</li> </ul>	<ul style="list-style-type: none"> <li>Meeting started 1:07pm</li> </ul>	None
Approval of Minutes <b>Action</b>		2 Min	<ul style="list-style-type: none"> <li>Approve Minutes of 2/20/15 meeting</li> </ul>	<ul style="list-style-type: none"> <li>J/S/Approved</li> </ul>	None
<b>Info</b>	Joe, Russell	35 Min	<ul style="list-style-type: none"> <li>Solar PV progress and Financing</li> <li>Review Optony Prescreen Report</li> </ul>	<ul style="list-style-type: none"> <li>Signed MOU with SEED to determine what we can and can't do at Cabrillo.</li> <li>Design plans will be vetted through this committee for recommendations to the FPC. May need to be strategic about presentations to meet timelines.</li> <li>Analyze Tom Kelly data.</li> <li>Take sample case Tom Kelly assembled to</li> </ul>	Institutional Effectiveness

Topic, Info/Action	Topic Lead	Time on topic	Discussion	Action Items and Timeline	Primary Effectiveness Link
				Foundation as an example to see if funding through Foundation is even possible? <ul style="list-style-type: none"> <li>• Model funding sources.</li> <li>• Talk to PVUSD to look at their systems.</li> </ul>	
Info		10 Min	<ul style="list-style-type: none"> <li>• Earthweek Planning – Earth Day = April 22.</li> </ul>	<ul style="list-style-type: none"> <li>• Plastic to Fuels project to bring machine for demonstrations.</li> <li>• Reduce from week-long event to single day.</li> <li>• Students to reach out to other clubs to assist.</li> </ul>	Institutional Effectiveness
Info	Steve	10 min	<ul style="list-style-type: none"> <li>• Green Business Certification</li> </ul>	<ul style="list-style-type: none"> <li>• Formulated proposal to present to Joe N.</li> <li>• Steve to put together data from other schools for comparison.</li> <li>• Does effort/expense Cabrillo would need to expend outweigh benefits of program?</li> </ul>	

Topic, Info/Action	Topic Lead	Time on topic	Discussion	Action Items and Timeline	Primary Effectiveness Link
Info	Gage	5 Min	<ul style="list-style-type: none"> <li>• Update on Clean Oceans &amp; Plastics to Fuel</li> <li>• Update on Composting</li> </ul>	<ul style="list-style-type: none"> <li>• Clean Oceans Project ordered large machine, due for delivery 5/1.</li> <li>• Research project through Cabrillo O-Chem: test #1 plastic and a few others for harmful compounds through oil extraction.</li> <li>• Ag. Plastics have been run through the machine, but haven't been analyzed.</li> <li>• Composting: sent grant submission to California Student Sustainability Coalition (\$1000 for pilot program in MESA); was told fund was withheld until some revisions were made; haven't heard back to date. Unclear if funding has been award to us or not.</li> <li>• Karen may be able to point students to other grant opportunities.</li> </ul>	None

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Agenda Building & Summary Take-away			<ul style="list-style-type: none"> <li>Transportation Fee proposal on Student Ballot – to discuss.</li> </ul>	<ul style="list-style-type: none"> <li>Earthweek Committee (Rex)</li> <li></li> </ul>	

Meeting ended 2:30pm

Parking Lot:						

Information Requested	
1.	<i>To be added during the meeting</i>
2.	
3.	
4.	

Meeting Summary or Take Away:	
1.	<i>To be added during the meeting</i>
2.	
3.	
4.	

Effectiveness Links	
1.	Mission Statement and Core 4 Competencies (Communication, Critical Thinking, Global Awareness, Personal and Professional Responsibility)
2.	Student Success
3.	Institutional Effectiveness
4.	Board Goals

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5.	Education Master Plan
6.	Facilities Plan
7.	Technology Plan
8.	Program Plans
9.	Student Equity Plan